

**SOUTH CAROLINA STATE LIBRARY BOARD
REPORT OF BOARD MEETING
MAY 21, 2003**

Board Members present for the May 21, 2003 State Library Board Meeting included Chairman Macaulay, Mrs. Bundy, Mr. Campbell, Mrs. Gadegbeku, Mr. Rogers, Mrs. Smith, and Mr. Stephens. Mr. Johnson and Ms. Williams were present, as well as department heads Curtis Rogers, Anne Schneider, and Karen Wicker.

Chairman Macaulay called the meeting to order at 10:30 am.

The minutes of the March 19, 2003 meeting were accepted as mailed.

On behalf of the State Library Board, Chairman Macaulay presented Ms. Schneider with a Distinguished Service Award upon the occasion of her forthcoming retirement from the State Library.

The Director's Report was mailed with the call to the meeting. Mr. Johnson reported on a number of additional items which included an update on the condition of staff member Margie Herron, the "Take a Talking Book" campaign, the literary map, and several projects involving partnerships with the School of Library and Information Science.

Unfinished Business

Chairman Macaulay called upon Mr. Rogers and Mrs. Wicker to make their reports which had been scheduled under New Business. They reported on the Library Development Services and Finance and Business Operations departments.

Returning to the agenda, Mr. Johnson presented the financial reports which were accepted as information.

Mr. Johnson presented a revised Meeting Room Policy for Board consideration. **Mr. Stephens moved and Mr. Campbell seconded that the Meeting Room Policy be approved. The motion passed unanimously.**

New Business

Mr. Johnson recommended that the State Library's budget request for FY05 include restoring State Aid to County Libraries to \$2 per capita with the minimum grant of \$40,000 per county, restoring the State Library's materials budget to the \$300,000 level, and funds to convert the Talking Book Services' recording program to digital format. **Mr. Stephens moved and Mrs. Bundy seconded that the State Library staff develop a budget request for FY05 that would include restoring State Aid to County Libraries to the \$2 per capita level with a minimum grant of \$40,000 per county, restoring the State Library's materials budget to \$300,000, and that a sum to be determined be requested to convert the Talking Book Services Department's recording program from analog to digital format. The motion passed unanimously.**

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Mr. Johnson presented information on the three-year effort to recruit a professional librarian in Marlboro County. He recommended that the Marlboro County Library be given until December 31, 2003 to hire a director, or make substantial progress in doing so (defined as a job offer being made) or face losing State Aid. **Mrs. Smith moved and Mr. Campbell seconded that the Marlboro County Library must hire a professional librarian as its director or make substantial progress in doing so (defined as a job offer being made) by December 31, 2003. If they fail to comply, then the State Library will withhold State Aid funding and the ability to apply for federal funding. The Marlboro County Library will be asked to make monthly reports to the State Library on their recruitment efforts. The motion passed unanimously.**

The State Library Board decided on a calendar for FY04. Meetings will be held at 10:30 am on the following dates:

- July 16, 2003
- September 17, 2003
- November 19, 2003
- January 21, 2004
- March 17, 2004
- May 19, 2004

The Board and Mr. Johnson discussed agency accomplishments during FY03. Mr. Johnson will work with Mr. Stephens on the agency head's performance appraisal document.

There being no other business to come before the Board, Chairman Macaulay declared the meeting adjourned.

James B. Johnson, Jr.
Director