

**SOUTH CAROLINA STATE LIBRARY BOARD
REPORT OF BOARD MEETING
SEPTEMBER 17, 2003**

Board Members present for the September 17, 2003 State Library Board Meeting included Chairman Macaulay, Mrs. Bundy, Mrs. Crawford, Mrs. Smith, and Mr. Stephens. Mr. Johnson, Ms. Williams, and Mr. Rogers were also present.

Chairman Macaulay called the meeting to order at 10:35 am. She introduced new Board Member Betsy Crawford. Mrs. Crawford is the At-Large Member of the Board.

The Minutes of the July 16, 2003 meeting were accepted as mailed.

The Director's Report was mailed with the call to the meeting. Mr. Johnson reported on a number of additional items, which included the MAP Commission, a legislative calendar for the Association of Public Library Administrators, LSTA check presentations, passage of the LSTA Reauthorization, and the National Book Festival.

Unfinished Business

Mr. Johnson presented the financial report, which was accepted as information.

Mr. Stephens moved and Mrs. Bundy seconded a motion that the Board ratify previous action approved by telephone poll regarding a 1% across-the-board budget reduction. The State Library's \$67,675 reduction would be apportioned between State Library operations (\$24,056) and State Aid to County Libraries (\$43,619). The motion passed unanimously.

Mr. Johnson brought to the Board's attention rumors of a 2.2% budget reduction in November 2003. Mr. Johnson suggested that the reduction of \$147,396 be apportioned between State Library operations (transferring a position to federal funds---\$52,326) and State Aid to County Libraries (\$95,070). Board Members agreed that it was the sense of the Board that if an across-the-board reduction was instituted before the next Board Meeting that the staff recommendation for the reduction be used. The Board would ratify this action at the next scheduled meeting.

New Business

Mr. Johnson presented four items for the Board to consider in making recommendations for new funding in the FY05 budget request. They are \$181,250 for a legislative and governmental research service, funds to restore State Aid to County Libraries to \$2 per capita with a minimum grant of \$40,000 per county, \$300,000 for State Library materials, and \$15,000 to convert the Talking Book Services' recording capability from analog to digital technology. **Mrs. Bundy moved and Mrs. Smith seconded a motion that the staff recommendation for new funding be submitted as the State Library's FY05 budget request. The motion passed unanimously.**

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The agency also, as part of the FY05 budget request process, has to project how it would manage a 3%, a 5%, or a 7% budget reduction. Mr. Johnson recommended that the same methodology in managing the projected 2.2% reduction be used for the 3% reduction (an additional \$5,000+ would be needed to meet the 3% threshold). He indicated that the agency was not in a position to transfer any additional positions to federal funds. The alternative was to eliminate staff or increase the State Aid portion of the cut for the 5% and 7% scenarios. **Mr. Stephens moved and Mrs. Crawford seconded a motion that the staff recommendation for the 3%, 5%, or 7% reductions be submitted as part of the State Library's FY05 budget request. In these scenarios, State Aid would be funded at 96 cents per capita (3%), 92 cents (5%), or 88 cents (7%). The minimum grant would remain at \$40,000 per county. The motion passed unanimously.**

Mr. Stephens moved and Mrs. Smith seconded a motion that the agency Staff Development Policy be approved as presented by staff. The motion passed unanimously.

Since nepotism is covered in the state ethics legislation, Mr. Johnson recommended that the Board delete the Board-approved nepotism policy. **Mrs. Smith moved and Mr. Stephens seconded a motion that the Board-approved nepotism policy be deleted. The motion passed unanimously.**

Mr. Johnson discussed attendance at the South Carolina Library Association Conference.

The Board discussed the agency director's performance appraisal planning document.

There being no other business to come before the Board, Chairman Macaulay declared the meeting adjourned.

James B. Johnson, Jr.
Secretary to the Board