

**SOUTH CAROLINA STATE LIBRARY
REPORT OF BOARD MEETING
September 21, 2005**

Board Members present for the September 21, 2005 State Library Board Meeting included Chairman Stephens, Mrs. Bundy, Mr. Campbell, Mrs. Horne, Mrs. Hyler, Mrs. Crawford, and Mrs. Macaulay. Ms. Penny Harvey representing APLA attended as their liaison. Ms. Butcher and Ms. Williams were also present.

Chairman Stephens called the meeting to order at 10:40 am.

The Minutes of the July 20, 2005 meeting were accepted as mailed.

Ms. Butcher presented the Director's Report. She brought to the board's attention efforts to control surcharge energy costs, Libby Law's retirement party on Dec. 6, TBS migration to new automation system, and the governor's budget hearings. Ms. Butcher commended Ms. Williams for an excellent presentation at the hearing.

Other Items and Reports

The Board accepted the Financial Report as information. Ms. Butcher noted that the Administration budget line appears over-expended, but is due to payment of the building lease in a lump sum at the beginning of the fiscal year.

The board was pleased to receive notification of successful resolution of an EEOC complaint, which had been filed against the agency.

Ms. Butcher provided an overview of the budget priority requests, and noted that support from the Association of Counties has been received – notably for the \$5 million construction grant seed money.

Ms. Williams and Ms. Butcher updated the board on the new Gates Foundation grant program. Current activities include training of state library personnel, followed by inventory activity at each library. Ms. Williams will be writing the actual grant application; Felicia Vereen (Library Development) is our lead coordinator for the project. Approximately \$1 million in funds for new equipment will be available to SC public libraries.

Action Items

The Board approved (Bundy/Campbell) the revised Work Schedule Policies for the agency, which includes a change in the official workweek, and a more flexible lunch hour schedule.

A revised “Fixed Assets Policy” was also approved (Macaulay/Campbell). The new policy raises the minimum amount to \$2500 (from \$1000).

Action on the new Technology Standards for Public Libraries was postponed until the November meeting, to provide board members an opportunity to review them.

A revised organizational chart was presented to the Board. Additional clarification was requested, with the matter returning at the November meeting. Note was made of the effort to “flatten” the organizational structure to improve communication and work loads.

The Agency Director Performance Objectives were approved as submitted (Bundy/Crawford). The document will be forwarded to the Budget & Control Board, Office of Human Resources, for approval.

Ms. Butcher presented a brief report on activities by the State Library Foundation, and the current project of interest: Every Child Ready to Read @ your library. The project will run during 2006 and early 2007, with a second phase promoting an actual reading activity during 2007.

Ms. Harvey expressed APLA’s appreciation of the recent Literature Resource Center statewide purchase by DISCUS. Not only does this help local library budgets, but it also replaces many print volumes that require large amounts of shelf space. She also reported on library efforts to help victims of Hurricane Katrina—APLA is coordinating an effort to provide resources to libraries in the affected areas. Jim Johnson is assisting the group.

Mr. Campbell shared information on a Memorial Collection established at Charleston County Public Library in memory of his daughter. The focus of the collection is Genetic Literacy.

Board members were asked to renew their Library Trustee license tags, and of their interest in ALA membership through the State Library.

There being no other business to come before the Board, Chairman Stephens declared the meeting adjourned.

Patti J. Butcher
Secretary to the Board