

**SOUTH CAROLINA STATE LIBRARY
REPORT OF BOARD MEETING
May 17, 2006**

Board Members present for the May 17, 2006, State Library Board Meeting included Chairman Stephens, Mr. Campbell, Ms. Bundy, Mrs. Horne and Mrs. Crawford. Ms. Sarah McMaster (Fairfield County Library) representing APLA attended as their liaison. Ms. Butcher was also present. Mrs. Hyler and Mrs. Macaulay were absent.

Chairman Stephens called the meeting to order at 10:30 am.

The Minutes of the March 15, 2006, meeting were accepted as mailed.

Ms. Butcher presented the **Director's Report**. She highlighted the ribbon cutting at the expanded Center for Children's Books & Literacy and the "Letters about Literature" awards in April. She also updated the Board on efforts to deal with building security. The Library will close during the morning of May 23 for staff in-service training.

Butcher provided an update on budget hearings and action so far on our requests. Budget requests have gone to conference committee. The Senate budget provided more support for public libraries, and for DISCUS. Lobbying efforts are now focused on members of the conference committee.

A major project during this year is the development of a statewide public library catalog and interlibrary loan system. Two vendors have visited the state to demonstrate products. The CIO's office will assist with an RFI or RFP, and with the bid process. Federal funds will be used to implement this project. Butcher provided a demonstration of a statewide catalog at the end of this meeting.

Other Items and Reports

The Board accepted the Financial Report as information. Ms. Butcher noted some problems related to the vacancies in F&BO, including suspension of purchasing of materials for the collection during the last few months of this fiscal year. This has allowed the new staff to "catch up" with expenditures and stay within our budget.

Ms. Butcher distributed agency head evaluation forms to board members. Individual board members should complete them and return them at the July board meeting. Mr. Stephens will collate the results, and will meet with Ms. Butcher for completion of the entire evaluation document. The process must be completed by Aug. 15.

Action Items

Section 3 (Access) of the new Public Library Standards had been distributed prior to the meeting, so the floor was opened for comments and questions. Ms. Bundy recommended that a consistent term be used throughout the document for "branches." Several items use "outlets", which may be confusing. Mr. Campbell recommended that the word "customers" on page 1 be changed to "patrons." The board agreed on these changes, after discussion.

The inclusion of “participation in a statewide union catalog” was raised. This item was included now so that a change will not be needed immediately (as a statewide union catalog is in process).

Section 3 was approved (Bundy moved/ Campbell seconded) by voice vote.

The Board voted to go into Executive Session for 15 minutes at 11:10am (Crawford moved/ Campbell seconded). Ms. McMaster left the meeting.

At 11:25, the Board voted to come out of Executive Session (Crawford moved/ Campbell seconded). Ms. McMaster rejoined the meeting at this point.

Following a brief discussion, the new Organizational Structure Chart was approved (Horne moved/ Crawford seconded).

Annual renewal of insurance policies was discussed. The Board voted to renew all policies as presented except for the “Fine Arts and Books in Mail” policy (which will be cancelled). Bundy moved/ Campbell seconded.

Report from APLA

Ms. McMaster, representing APLA, reported that APLA has not met as regularly as normal. After canceling their December meeting, they met in March at Legislative Day. Legislative Day was very successful. Board members commented that they also felt it was a more successful event.

During the budget process, APLA is very active in sending emails and contacting legislators regarding library issues. Todd Stephens, Dwight MacInvaill, Jim Johnson and Ms. Butcher keep the listservs up to date on developments and contact needs.

APLA will meet next week as part of the Library Leadership Institute (May 25-26). The incoming president of APLA is Colleen Carney (Berkeley). She will appoint the liaison from APLA to the Board. Ms. Harvey and Ms. McMaster are happy to continue in this role.

Upcoming Events:

May 19 – Bobbie Adkins retirement reception

May 23 – Staff In-service (a.m. only)

May 29 – Memorial Day Holiday

Other Items

Mr. Stephens presented 2 copies of “South of Main” to the State Library. The book is a product of Hub City Writers, and recently won the IPPY national award from the Independent Publishers. It was chosen as the top Multicultural Nonfiction title for adults produced by an independent press in North America in 2005. One copy will be added to the non-circulating “Center for the Book” collection; one copy will be added to the State Library’s circulating collection.

Chairman Stephens, on behalf of the Board, recognized Margaret Bundy and James Campbell, whose terms expire June 30. "The State Library Board appreciates their service both to the State Library and to libraries all across South Carolina. Their contributions have been invaluable and they will be difficult to replace. The Board is grateful for the interest Mr. Campbell and Mrs. Bundy have shown, and the time they have devoted to the SC State Library." Both Mrs. Bundy and Mr. Campbell expressed their thanks to the other board members, and stated that they had truly enjoyed their time as members.

Ms. Butcher was encouraged to work with the Governor's office on making timely appointments to the board for their replacements. Chairman Stephens is eligible for reappointment by the Governor.

A brief demonstration of state library union catalogs was provided. Several states' federated search sites were viewed. Board members asked questions about how such a system would work in our state. Enthusiasm was expressed for the project. Estimated time to completion: 6-9 months.

Ms. Butcher briefly described the "One Book, One State" project being planned by the Center for the book in 2007. Both a preschool book, and a book targeted at parents have been selected. The author will be contacted regarding participation within our state during a selected time period. The Library of Congress promotes these statewide projects.

Horne moved and Crawford seconded that the meeting be adjourned.

There being no other business to come before the Board, Chairman Stephens declared the meeting adjourned.

Patti J. Butcher
Secretary to the Board