

South Carolina State Library Board
Meeting Notes
September 19, 2007
10:30 am – 12:00 pm

All members were present with the exception of Debbie Hyler. Sarah McMaster represented the Association of Public Library Administrators. Travis Ferrel represented Library and Information Science Student Association (LISSA). Shae Tetterton, Manager of Collection Management Services (CMS) and SchoolRooms Project Leader attended a portion of the meeting to provide an overview of CMS and to update the board on SchoolRooms. David Goble took notes.

Chair, BG Stephens called the meeting to order.

The minutes of the July 18, 2007 meeting were accepted.

David Goble introduced the new Director of Human Resources to the Board.

Director's Report:

David Goble provided updates on the following:

- ✓ Strategic Planning – The library Leadership Team had their last meeting with the USC Institute for Public Service and Policy Research. Goble reviewed the new Vision, Mission, and Values Statement and pointed out that the new statement had been reviewed with the library's staff and their input had been incorporated. Goble also reviewed the four strategic issues which will serve as the basis for planning: 1) the organizational structure does not support the revised vision and mission; 2) The library needs an effective business plan; 3) the library is not recognized for its good work, which impacts the number of people who use its services; and 4) the library must improve its use of technology to deliver its services.
- ✓ Personnel Changes – Leesa Benggio has been named Director of Human Resources. Retta Yandle, Director of Finance and Business has left. The job has been advertised and we have received more than 22 applications. Curtis Rogers was named coordinator of The Center for the Book. Curtis replaces Jane Connor who is needed to support SchoolRooms and strengthen our programming for children.
- ✓ Computer Games – Following the issues surrounding Horry County's introduction of computer game technology the State Library staff developed a policy supporting the use of computer game technology in libraries when appropriately administered in connection with, or, in support of traditional library services. The purpose of the policy is to support and guide the use of computer game technology and to help eliminate the idea that computer game technology is not educational. After lengthy discussion, the board agreed to approve the policy in

principle. Goble will revise the policy in accordance with the discussion and bring it back to the board for further discussion and/or approval.

- ✓ Audit – Goble reviewed the agency's recent audit. There were no serious audit issues and the response to the audit was made on a timely basis.
- ✓ Budget – Goble stated that the 2009 budget request had been delivered on time. The budget was very similar to last year. The significant differences were the request for \$206K to fund Talking Books Reader Advisors and Mailroom staff currently paid with LSTA funds. If approved the released funds will be used for such items as sub grants to support innovation in our rural libraries. The State Library will support the public library directors in their pursuit of a state aid increase of 25 cents (from \$2.25 to \$2.50). Once again the library is requesting an additional \$500K for DISCUS content enhancement as well as funds to cover the energy surcharge levied by the Budget and Control Board.
- ✓ Collection Management Services/SchoolRooms – Shae Tetterton provided an overview of Collection Management Services, which deals with the purchase, receipt, cataloging, and shelving of library materials. The State Library collection comprises over a million items including 300,000 federal documents, 95,000 state documents, as well as collections, which include microfilm, AV/Media, books, journals, etc. The collection has been undergoing a serious weeding effort and more than 25,000 items have been removed. Most of this material consists of items that are no longer current or relevant to the mission of the State Library. The Collection Management area is also essential in an ongoing digitization project. Currently more than 30 frequently requested paper documents have been made accessible online via our catalog. The area is also involved in a project, which is designed to capture and provide access to state documents, which are born digitally. Shae also provided an update on the SchoolRooms project. Ten pilot sites have been selected. An effort was made to include schools that are part of Senator Ritchie's laptop initiative. This is the program, which has the goal of providing laptops to every high school freshman in the state. SchoolRooms training will begin in early October.

Other Reports:

School of Library and Information Science – Travis Ferrell gave the report for the Library and Information Science Student Association. Travis discussed upcoming field trips the group was making to the State Library and the SC Department of Archives and History, the Banned Book Week Celebration and the groups new Website, Blog, Wicki, Forum and Flickr Account. The group is actively volunteering in support of libraries in Haiti and Lubuto and is engaged in many other worth causes.

Association of Public Library Administrators (APLA) – Sarah McMaster, Director at Fairfield County Library, reported as follows:

1. APLA Strategic Planning: Following up on Wlodek's report from last month, McMaster reported that APLA was engaging the services of John Hall, Chief Planning Officer for SCANA. Mr. Hall is known for his work with the United Way

of the Midlands. Mr. Hall will facilitate the planning process for APLA at a meeting to be held in December. The State Library will support the effort by providing a location and funding to support Mr. Hall.

2. Legislative Day: McMaster reported that APLA was considering a major format and venue change for their Legislative Day efforts. Instead of a sit down dinner at the fair grounds, they are considering an ALA model in which representatives from each library will call on their state senator and representatives to discuss the legislative agenda.

The meeting was adjourned at 12:30 pm.

Next Meeting: November 21, 2007.

Submitted by,

David S. Goble
Director